Park Ramada Reservation Request Form

Community Services Department ■ 404 E. Florence Blvd. ■ Casa Grande, AZ 85122 ■
520-421-8677 ■ Fax 520-421-8678 ■ parksrecreg@casagrandeaz.gov

NO REFUNDS OR CREDITS. PLEASE CALL WITHIN 3 WORKING DAYS FOR RESCHEDULING EVENTS DUE TO WEATHER.

PARK RESERVATIONS

Local groups may reserve a city park by notifying the Parks & Recreation Office **no less than seven days prior to date of use**, although the more notice, the better your chances of securing a park. Depending on the activity, groups may need to go through the Special Event Application process. Check our website, www.casagrandeaz.gov/rec/parks/ for a complete list of parks, maps and pictures of parks. Park areas may be closed for service or maintenance. For further information, contact the Parks & Recreation Office at 520-421-8677.

NO RESERVATIONS PROVIDED

RAMADAS	OPEN SPACES
Albert Cruz Park	Casa Grande Mountain Park
Burruss Park	College Park
Gilbert Park	Elliott Park
Mosley Park	Ivy Park
North Mountain Park	Mountain View Park
Rancho Grande Park	Nutt Park
Rotary Park	Ward Park
West Park	Western Manor Park

RESERVATIONS RECOMMENDED

$25 (4 hour minimum) / $6.25 per additional hour

Carr McNatt Park
Ramada A B D E

Ed Hooper Rodeo Park
Ramada A B

Dave White Regional Park
Ramada A B C D

North Mountain Park
Ramada A B C

O'Neil Park
Ramada

Peart Park
Amphitheater
Ramada A B

Villago Community Park
Amphitheater
Ramada A B C D

DATE REQUESTED	TIME REQUESTED
NAME	EMAIL
MAILING ADDRESS	CITY ZIP
PHONE #	ALTERNATE PHONE #

PLEASE ANSWER QUESTIONS BELOW

What type of event are you hosting?

☐ Birthday Party ☐ Campout ☐ Church Picnic ☐ Other _____
☐ Family Picnic ☐ Wedding ☐ Company Picnic
☐ Baby Shower ☐ Religious Event ☐ Special Event (Public)

How many people are you hosting? _____

Confirmations are sent out the Tuesday, week of the event
Park reservation confirmation to be ☐ **Mailed** ☐ **Emailed**

Will you have alcohol? ☐ No ☐ Yes
NO GLASS CONTAINERS ALLOWED IN PARKS. PERMITS ARE REQUIRED FOR PEART, O'NEIL, NUTT AND ELLIOTT PARKS.
Permits are free and issued to the responsible party for the event. Permits must be obtained in person at the Parks and Recreation Office.

Will you have amplified sound? ☐ No ☐ Yes **Circle One** Live Band Other_____
LIMITED TO 8 PM WITHIN VILLAGO AND DAVE WHITE, 10:30 PM AT PEART PARK

VENDORS IN PARKS

- Personally owned inflatables are not permitted in City parks.
- Park users must use a Vendor that meets City requirements. Park users must notify the Parks Office at least a week prior to reservation date.
- **NO WATER FEATURES WITHIN PARKS**
- **NO VEHICLES WITHIN PARKS.**
- **No sales in parks without prior approval from the Director.**

Will you have outside vendors? ☐ No ☐ Yes Circle One Jumping Castle Carver Other_____
Name of Vendor/Company: _____

Other Requests: _____
_____

COMPLETE PAYMENT METHOD

☐ Cash ☐ Check #_____
☐ MasterCard ☐ Visa
☐ Other_____

Credit Card Number

TOTAL $_____

CVC(3-digit) ☐☐☐ Expiration Date ☐☐☐☐

Authorized Signature _____ **Staff** _____